

Transitional Words and Phrases

To show location

above
across
along
around
behind
below
beside
between
down
inside
near
off
outside
over
throughout
under

To conclude or to summarize

all in all
as a result
consequently
finally
in conclusion
in summary
last
therefore
to sum up

To indicate time

after
all at once
before
during
earlier
eventually
finally
first, second, etc.
immediately
later
meanwhile
next
not long after
not long before
quickly
slowly
soon
suddenly
then
yesterday

To show contrast

however
in spite of
instead
nevertheless
on the other hand
otherwise
still

To compare

also
as
in the same way
like
likewise
similarly

To show emphasis

again
for this reason
in fact
to emphasize
to repeat
truly

To add information

again
along with
also
and
an example of this
another
as well
as well as
besides
equally important
for example
for instance
furthermore
in addition
moreover
next

Organizing Strategies

Here are some strategies you can use to organize your ideas. You can structure the content of a sentence, the details in a paragraph, or the main points in an essay, a story, or a report. When you write, use the strategy that organizes your information in the way that will make the most sense to your readers.

Cause and Effect	Presents the causes of a problem, issue, or event and explains the effects
Chronological Order	Explains events in the order in which they occur
Compare	Explains how things are similar
Compare and Contrast	Explains how things are both similar and different
Contrast	Explains how things are different
Order of Importance	Arranges information from most to least important, or vice versa
Spatial	Describes items according to their arrangement in space (top to bottom or left to right, for example)